

**MINUTES OF KAPAKAPANUI SCHOOL BOARD OF TRUSTEES
MEETING Held on Wednesday 8 April 2020 at 7.00pm
via video conferencing**

Present: Ben Addington, Craig Vidulich, Michelle von Keisenberg, Mike Roberts, Meredith Pearson, Kiriana Papara, Jane Tesoriero and Jeanette Turkington

Opened Meeting with a Karakia

Apologies

None

Welcome Suzanne Duker

Suzanne talked about her involvement with an Immersion School in Otaki and her son's desire to have a bilingual class at Kapakapanui. Ben thanked Suzanne and Malachi for attending the meeting and presenting their proposal to the Board. He assured her that the Board will look into the logistics of setting up a bilingual class. Suzanne left the meeting.

Ben asked the Board for their initial response to Suzanne's request. A sub committee will be set up to look into how this can be progressed. Craig asked the board if they were in favour of starting a bilingual class in principle, all members agreed they were. Jane talked about how Te Reo was being presently taught at school. The Maori lead team's desire is to normalise and integrate the language throughout the school. The sub committee members will be Jane, Michelle, Meredith and Kiriana.

Motion: Board will form a sub committee to investigate setting up a bilingual class e.g. MOE and staffing requirements, talk to other schools, consult with our school community.

Moved: Meredith **Seconded:** Craig **Carried**

Principal Appraisal

Motion: Accept the proposal from Chris Rowan to be Craig's appraiser.

Moved: Ben **Seconded:** Meredith **Accepted**

Principal's Report

Covid 19 - Ministry has provided school with a lot of information. Craig has contacted the community and requests have been made for paperwork as well as devices. Approximately 70 devices have been allocated to families to use at home. Jane asked that family requests for paperwork be shared with teachers. Craig has met with management teams via Google Hangouts conference.

Buildings - Junior Block

Email from Multibuild informing Craig of delay in finishing project due to lockdown. The new date is estimated to be 20 August. Gas heating was upgraded in 2019, sound baffles are all installed and there is plenty of carpet, rugs and floor coverings.

Policy Reviews

Recognition of Cultural Diversity
Separated Parents, Day-to-Day Care, and Guardianship
Staff Leave
Can be reviewed on Schooldocs.

Update on school name change.

KKS will be the domain name for staff email addresses.

Transpower Grant

The application for a \$50,000 grant has been approved. This money is to be used to upgrade the junior playground. The logistics will be discussed with Playground contractors.

Home and School had been raising funds to contribute towards the new playground.

\$396,000 additional SIPs funding from the Ministry of Education is available, plans are to complete Rooms 20 - 24. There is no specified time frame, but the Ministry wants the work completed quickly. When all classrooms have been upgraded, there may be funds left to upgrade admin and staffroom.

Motion: Principal's report for March is accepted.

Moved: Michelle **Seconded:** Jane **Accepted**

Finance

Draft financial statements 31 December 2020.

Motion: Accept draft financial statements prior to audit

Moved: Ben **Seconded:** Mike **Accepted**

Finance reports for February

No variances of concern.

Motion: Finance statements for February accepted

Moved: Ben **Seconded:** Mike **Accepted**

Strategic Review

Priority 2 is Te Ao Māori, Te Reo Māori. Maori team meeting to talk about whanau consultation meetings.

Kapakapanui Hub Facebook Page

Ben outlined the Board's historical approach to this FB page after a recent conversation thread regarding online bullying was being discussed openly. There has been no correspondence from parents to the Principal about this. The 'admin' of the page closed down the comments and directed people to comment in appropriate ways or they would be removed from the group.

Ben said the past board's view was not to respond or get involved with the hub. Craig clarified how the school deals with reported bullying.

Minutes from last meeting

Minutes from the previous meeting were confirmed as a true and correct record.

Moved: Ben **Seconded:** Jane **Accepted**

Meeting closed at 8.20 pm
Date of next meeting 20 May at 7 pm

Signed _____ Chairperson, Board of Trustees