

MINUTES OF KAPANUI SCHOOL BOARD OF TRUSTEES MEETING

Held on
Wednesday 7 August 2019
At 7.00pm

Present: Ben Addington, Craig Vidulich, Michelle von Keisenberg, Meredith Pearson, Kiriana Papara, Mike Roberts, Jane Tesoriero and Jeanette Turkington

Opened Meeting with a Karakia

Apologies: Gordon McKenzie

Welcome

Karen Burrows, Rochelle McKenzie and Michelle Whitaker

Assessment Report tabled for discussion

The Board asked how student improvement is measured. It is the overall teacher judgement after they access a range of student work samples.

Craig and Michelle have been visiting local pre-schools working on building relationships to make the transition from pre-school to primary school seamless.

Board has funded intervention programmes such as 5plus and reading recovery, these are some of the tools teachers use for targeted students.

Strategic Priority Goals

A group of Bot and staff met last week to discuss the report and create a one page visual document with key phrases.

A Whanau competition is open to students to create a concept that will represent Kapanui School's goals and values.

Craig has arranged to meet with Doris Lake, local Marae Representative who is and will report to the Board.

Principal's report

A meeting on anxiety was held for parents at school, facilitated by Diane Richards and Linnie Gilmore. Parents who attended were open and are keen to continue to meet as a support group to discuss their and their child's anxieties.

Resources are available for teachers to help teach pupils strategies to cope with their anxieties.

SchoolDocs

Policy reviews explained to new Board members.

Principal Appraisal

Ongoing throughout the year. Chris Rowan is appraiser.

Appraisal connector survey forwarded to staff to complete.

Property

Tiled Chess Board tiles has been removed from outside the Library because it got slippery when wet and was a health hazard.

Parents are concerned that Belvedere Ave does not have adequate signage warning drivers that school pupils are crossing. A representative from KCDC has been monitoring traffic and parking before and after school.

Governance Manual 2019 - tabled

- Responsibility and role of the Board.
- Role of the Chair.

Property Updates Junior Block

Plans are with Quantity Surveyor.

Two relocatable classrooms will be delivered next term.

Finance Reports – tabled

AV Repairs variance explained.

ORRS funding discussed.

Motion: Finance report for June accepted
Moved: Michelle **Seconded:** Mike **Accepted**

Motion: Principal's report for July is accepted.
Moved: Ben **Seconded:** Jane **Accepted**

Minutes from last meeting

Minutes from previous meeting confirmed as a true and correct record.

Moved: Ben **Seconded:** Meredith **Accepted**

Roles of Board Members

Discuss next meeting.

Meeting closed at 8.50 pm
Date of Next Meeting 18 September 7pm

Signed _____ Chairperson, Board of Trustees